

Children, Families and Adult Safeguarding Overview and Scrutiny Committee

Agenda

Date:	Tuesday, 10th February, 2015
Time:	1.30 pm
Venue:	Committee Suite 1,2 & 3, Westfields, Middlewich Road, Sandbach CW11 1HZ

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. Apologies for Absence

2. Minutes of Previous meeting (Pages 1 - 4)

To approve the minutes of the meeting held on 1 December 2014.

3. Declarations of Interest

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

4. Declaration of a Party Whip

To provide an opportunity for Members to declare the existence of a party whip in relation to any item on the agenda.

For requests for further information

Contact: Mark Nedderman

Tel: 01270 686459

E-Mail: mark.nedderman@cheshireeast.gov.uk with any apologies

5. **Public Speaking Time**

A total period of 15 minutes is allocated for members of the public to make a statement(s) on any matter that falls within the remit of the Committee.

Individual members of the public may speak for up to 5 minutes, but the Chairman will decide how the period of time allocated for public speaking will be apportioned, where there are a number of speakers.

Note: In order for officers to undertake any background research, it would be helpful if members of the public contacted the Scrutiny officer listed at the foot of the agenda, at least one working day before the meeting to provide brief details of the matter to be covered.

6. **Local Children's Safeguarding Board - and Safeguarding Issues**

Ian Rush Chair of LSCB to attend and answer Members questions on the work of the Board and Kate Rose to update the committee on safeguarding issues.

7. **Ofsted Inspection**

The Chairman to update the Committee on any matters arising from the Ofsted inspection and Improvement Board.

8. **'Closing the gap' Key stage 4**

Mark Bayley Corporate Manager - Standards & Learning to provide a presentation.

9. **Special Education Needs (SEN) Update**

To consider a report of the Director of Children's Services.(to follow)

10. **Child Sexual Exploitation (CSE) Task and Finish Group**

To consider a report of the Chairman of the Task and Finish group (to follow)

11. **Work Programme (Pages 5 - 12)**

To consider a report of the Head of Corporate Resources and Stewardship.

12. **Forward Plan (Pages 13 - 20)**

To note the current forward plan, identify any new items, and to determine whether any further examination of new issues is appropriate.

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CHESHIRE EAST COUNCIL

Minutes of a meeting of the **Children, Families and Adult Safeguarding Overview and Scrutiny Committee**
held on Monday, 1st December, 2014 at Committee Suite 1,2 & 3, Westfields,
Middlewich Road, Sandbach CW11 1HZ

PRESENT

Councillor P Hoyland (Chairman)
Councillor A Moran (Vice-Chairman)

Councillors C Andrew, R Domleo, I Faseyi, D Flude, G Merry and H Murray
(substitute)

Apologies

Councillors J Saunders

20 ALSO PRESENT

Tony Crane – Director Children's Services
Nigel Moorhouse - Head of Service - Social Care
Paula Swindlehurst - Interim Senior Improvement Manager
Jane Branson – Assistant Director – Public health
Carl Griffin - Locum Consultant Public Health
Zoe – Van Cauter – Youth Representative

21 MINUTES OF PREVIOUS MEETING

RESOLVED – That the minutes of the meeting held on 6 October 2014 be confirmed as a correct record and signed by the Chairman.

22 DECLARATIONS OF INTEREST

There were no declarations of interest.

23 DECLARATION OF PARTY WHIP

There were no declarations of the existence of a party whip.

24 PUBLIC SPEAKING TIME

There were no members of the public present who wished to speak.

25 WORK PROGRAMME

The committee reviewed its work programme.

RESOLVED –

- (a) That the work programme report be noted;
- (b) That The Chairman discuss with the Director of Children's Services the item relating to HR policies, at the work planning meeting on 3 December, with a view to allocating a target date for this project;
- (c) That a tentative start date of January 2015 be allocated to the item relating to the development of an SEN policy and it be noted that Councillor K Edwards has expressed an interest in joining the Task and Finish group to be set up to pursue this project.

26 HEALTH RESPONSIBILITIES FOR 5-19 YEAR OLDS

Jane Branson Assistant Director Public health attended the meeting and gave a presentation on the Council's responsibilities in relation to 5-19 year olds

Jane explained that although currently the Council was responsible for Public Health Services for children and young people aged 5-19 (including Healthy Child Programme 5-19) from 1 October 2015, Public Health Services would be extended to include all children and young people i.e. 0 – 5 years (including Healthy Child Programme 0 – 5)

The responsibilities included the mandatory National Child Measurement Programme.

In addition, the Council had responsibilities in respect of the Healthy Child Programme (HCP), an early intervention and prevention public health programme that lay at the heart of universal services for children and families. This was a progressive universal programme – i.e. a programme of universal services appropriate for all children and young people with additional services for those with specific needs and risk factors.

The Director of Public Health was responsible for the exercise of all new Local Authority Public Health functions, specifically:

- accountable for population health
- Statutory Chief Officer
- Accountable for ring fence budget
- Mandated responsibilities - commissioning
- Review/oversight/monitoring function
- Statutory duty to produce independent Annual Report
- Statutory Member of Health & Wellbeing Board.

The presentation also included a summary of key health indicators which showed how Cheshire East compared to the national average and how specific towns within Cheshire East compared to the Cheshire East average.

RESOLVED-

- (a) That the report be received;
- (b) That the Assistant Director of Public Health be invited back to the Committee in December 2015 to report on progress particularly in connection with the suite of indicators reported to this meeting.

27 CARE LEAVERS - SCRUTINY REVIEW UPDATE

Paula Swindlehurst gave a presentation on measures taken by the Council in response to the two Scrutiny reviews undertaken by the former Children Families Overview and Scrutiny committee supplemented by the work of the demised Children and Families Policy Development Group in respect of care leavers, and the former Health and Wellbeing Overview and Scrutiny committee regarding the health of care leavers

RESOLVED –

- (a) That the presentation be received;
- (b) That the Director of Children's services be requested to report back to this committee in 12 months time to update the committee on progress of the new proposals outlined in the report.

28 CHILDREN SERVICES SOCIAL WORKERS

The Chairman informed the committee that he, Councillors Dorothy Flude, Irene Faysei and Jos Saunders had met with a number of social workers based in Crewe and Macclesfield on 4 November 2014, to follow up the progress made to improve working conditions for Social workers since a delegation from the committee had met social workers in Children's Services in December 2013.

RESOLVED – That the report be received and noted.

29 CHILD SEXUAL EXPLOITATION (CSE) TASK GROUP

The Chairman referred to the informal meeting on 3 November 2014, at which it been proposed that the investigation of the adequacy of arrangements in Cheshire East in respect of CSE should be referred to a Task and Finish group for detailed investigation.

He informed the committee that he had met with officers to discuss the draft scope for the review and that he intended to complete the review by the end of January 2015.

RESOLVED – That the following Members be appointed to the CSE task and finish Group:

Councillors Phil Hoyland, Arthur Moran, Gill Merry

30 OFSTED INSPECTION

Tony Crane Director of Children's Services informed the committee that the Council had recently been the subject of an unannounced inspection of safeguarding arrangements.

It was hoped that a formal report on the outcome of the inspection would be reported to the next meeting of the Committee.

Resolved- That the report be received.

31 FORWARD PLAN

The Committee considered the latest version of the local plan.

RESOLVED – That the Forward Plan be noted.

The meeting commenced at 2.00 pm and concluded at 4.00 pm

Councillor P Hoyland (Chairman)

.CHESHIRE EAST COUNCIL

REPORT TO: CORPORATE SCRUTINY COMMITTEE

Date of Meeting: 10 February 2015
Report of: Head of Corporate Resources and Stewardship
Subject/Title: Work Programme update

1.0 Report Summary

- 1.1 To review items in the 2014/2015 Work Programme listed in the schedule attached, together with any other items suggested by Committee Members.

2.0 Recommendations

That the 2014/2015 work programme be reviewed.

3.0 Reasons for Recommendations

- 3.1 It is good practice to agree and review the Work Programme to enable effective management of the Committee's business.

4.0 Wards Affected

- 4.1 All

5.0 Local Ward Members

- 5.1 Not applicable.

6.0 Policy Implications including - Carbon reduction - Health

- 6.1 Not known at this stage.

7.0 Financial Implications

- 7.1 Not known at this stage.

8.0 Legal Implications

- 8.1 None.

9.0 Risk Management

- 9.1 There are no identifiable risks.

10.0 Background and Options

- 10.1 The schedule attached has been updated to reflect the decisions taken by the Committee at its previous meeting.
- 10.2 Members are asked to review the schedule attached to this report, and if appropriate, add new items or delete items that no longer require any scrutiny activity. When selecting potential topics, Members should have regard to the Council's new three year plan and also to the general criteria listed below, which should be applied to all potential items when considering whether any Scrutiny activity is appropriate.

The following questions should be asked in respect of each potential work programme item:

- Does the issue fall within a corporate priority;
 - Is the issue of key interest to the public;
 - Does the matter relate to a poor or declining performing service for which there is no obvious explanation;
 - Is there a pattern of budgetary overspends;
 - Is it a matter raised by external audit management letters and or audit reports?
 - Is there a high level of dissatisfaction with the service;
- 10.3 If during the assessment process any of the following emerge, then the topic should be rejected:
- The topic is already being addressed elsewhere
 - The matter is subjudice
 - Scrutiny cannot add value or is unlikely to be able to conclude an investigation within the specified timescale

11 Access to Information

The background papers relating to this report can be inspected by contacting the report writer:

Name: Mark Nedderman
Designation: Scrutiny Manager
Tel No: 01270 686459
Email: mark.nedderman@cheshireeast.gov.uk

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Children Families and Adult Safeguarding Scrutiny Committee

Upcoming Meetings	Date: 10 February 2015 Time: 2.00pm Venue: Committee Suite Westfields	Date: 10 March 2015 Time: 2:00pm Venue: Committee Suite Westfields		
Item	Notes	Lead Officer/ Portfolio Holder	Action to be Taken	Key Dates/Deadlines
Ofsted Inspection	Standard item to be included in all future agendas: Improvement Board matters.	Head of Children's Services, Safeguarding Children and Adults Portfolio Holder	Awaiting the appointment of the Chairman of this Committee to the Improvement Board	Continuing
Child Sexual Exploitation	Informal Workshop to learn the current situation in Cheshire East	Head of Children's Services	Arrangements to be made for a workshop to be held in place of a formal Cttee meeting	Started 3 November 2014. T&F Group meeting Dec/Jan. Report expected January 2015
Care Leavers	Awaiting formal response from Cabinet to the Children and Families and Health reports	Head of Children's Services, Safeguarding Children and Adults Portfolio Holder	Progress report.	Response reported to Committee on 1 December 2014. Further progress report required in December 2015

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Recruitment & retention of Staff. Social Workers/Review of HR Policies	The impact of changes to terms conditions to be monitored and revisited by the in 6 months and a subsequent review of HR policies to be undertaken	Head of Children's Services, Safeguarding Children and Adults Portfolio Holder	Delegation from the committee to interviewed Social Workers involved in November. Additional work to commence regarding HR policies	Start of Task and Finsih group to review HR policies TBA Repeat interviews of Social workers by member to be undertaken in June/July 2015
Public Health – responsibility for 5-19 year olds	To consider how will the Council implement public health responsibilities and influence children's lifestyles. This came out of Corporate Scrutiny's review of the Ofsted inspection report in March 2013	Head of Children's Services Director of Public health, Safeguarding Children and Adults Portfolio Holder, and Care and Adults in the Community Portfolio Holder	A briefing to be provided for members of the Committee.	Presentation received on 1 December 2014. Further progress report required in December 2015
Special Education Needs	Involvement of members in the production of a policy to comply with new legislation required	Head of Children's Services, Safeguarding Children and Adults Portfolio Holder	Draft Policy to be considered by the Committee	Task and Finish Group formed. First meeting to be held in Jan 2015
Early Years	Develop policies for i) engaging with the	Head of Children's Services,	Take up of the two year old offer to be	April 2015

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	third sector; and ii) the Council's new commissioning role Progress reported to March meeting and PDG approved recommendations subject to further exploration of financial details by sub group	Safeguarding Children and Adults Portfolio Holder	reviewed	
Local Children's Safeguarding Board (LSCB)	Build relationship between the committee and Board	Head of Children's Services, Safeguarding Children and Adults Portfolio Holder	Invite the Chairman of the LSCB to a future meeting	10 February 2015
Safeguarding – update	6 monthly progress reports	Head of Children's Services,		10 February 2015
Elected Home Education	To examine how the Council identifies children who are EHE and may be at risk.	Head of Children's Services, Head of Education, Safeguarding Children and Adults Portfolio Holder		TBA



FORWARD PLAN TO 31 MAY 2015

This Plan sets out the key decisions which the Executive expect to take over the four month period indicated above. The Plan is rolled forward every month. Key decisions are defined in the Councils Constitution as:-

“an executive decision which is likely –

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising one or more wards or electoral divisions in the area of the local authority.

For the purpose of the above, savings or expenditure are “significant” if they are equal to or greater than £500,000.”

Reports relevant to key decisions, and any listed background documents, may be viewed at any of the Councils Offices/Information Centres 5 days before the decision is to be made. Copies of, or extracts from these documents, may be obtained on the payment of a reasonable fee from the following address:-

Democratic Services Team
Cheshire East Council ,
c/o Westfields, Middlewich Road, Sandbach Cheshire CW11 1HZ
Telephone: 01270 686472

However, it is not possible to make available for viewing or to supply copies of reports or documents, the publication of which is restricted due to confidentiality of the information contained.

A record of the decision for each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's Website, at Council Information Centres and Council Offices.

This Forward Plan also provides notice that the Cabinet may decide to take a decision in private. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, 28 days notice must be given of any decisions to be made in private by the Cabinet, with provision for the public to make representations as to why they should be made in public. In these cases Members of the Council and the public may make representations in writing to the Democratic Services Team Manager using the contact details below. A further notice of intention to hold the meeting in private must then be published 5 clear days before the meeting setting out any representations received about why the meeting should be held in public with a response from the Leader and the Cabinet.

The list of decisions in this Forward Plan indicates whether a decision is to be taken in private, with the reason category for that decision being taken in private being drawn from the list overleaf:

1. Information relating to an individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including to authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal and professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

If you would like to make representations about any decision to be conducted in private at a meeting then please email

Paul Mountford, Democratic Services Officer paul.mountford@cheshitreeeast.gov.uk

Such representations must be received at least 10 clear working days before the date of the Cabinet or Portfolio Holder meeting concerned.

Where it has not been possible to meet the 28 day rule for publication of notice of a key decision or intention to meet in private the relevant notices will be published as soon as possible in accordance with the requirements of the Constitution.

The law and the Council's Constitution provides for urgent key decisions to be made. Any decision made in this way will be published for these in the same way.

Forward Plan to 31 May 2015

Key Decision and Private Non-Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 14/15-1 Medium Term Financial Strategy 2015-18	To recommend Council to approve the Medium Term Financial Strategy for 2015-18, incorporating the Council's priorities, budget, policy proposals and capital programme.	Cabinet	3 Feb 2015		Alex Thompson	No
CE 14/15-28 Commissioning of 5-19 Healthy Child Programme (School Health Service)	To authorise officers to take all necessary actions to follow the procurement process re: the commissioning of 5-19 years Healthy Child Programme (School Health Process), including delegated authority to Portfolio Holders, the Director of Public Health and the Executive Director of Strategic Commissioning to award and conclude the contractual documentation with the successful tenderer.	Cabinet	3 Feb 2015		Jane Branson	No

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 14/15-29 Crewe Town Centre Regeneration Delivery Framework	To consider recommendations on a regeneration framework for Crewe town centre.	Cabinet	3 Feb 2015		Jez Goodman	No
CE 14/15-37 Cheshire East Council Energy Framework	To endorse and approve the proposed Energy Framework for Cheshire East.	Cabinet	3 Feb 2015			No
CE 14/15-45 School Funding Formula 2015-16	To authorise officers to implement the 2015-16 Schools Funding Formula.	Cabinet Member for Safeguarding Children and Adults	February 2015		Fintan Bradley, Head of Strategy, Planning and Organisation	No
CE14/15-18 Cheshire Homechoice - Allocation Policy Review	<p>To approve the final version of the Cheshire Homechoice Policy for adoption and authorise officers to take all necessary steps to implement the revised Housing Allocation Policy.</p> <p>Cheshire Homechoice is the Choice Based Lettings Partnership between Cheshire East Council and Registered Providers who allocate Social Housing in Cheshire East.</p>	Cabinet	3 Mar 2015		Karen Carsberg	

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 14/15-41 Congleton Lifestyle Offer	<p>To note the outcome of assessments and consultation to date and approval to:</p> <ol style="list-style-type: none"> 1. Progress the modernisation of the existing leisure facilities by undertaking all required consultation, supporting assessments and studies to develop a detailed design; and 2. Delegate all necessary powers to the Executive Director for Strategic Commissioning to undertake procurement of a delivery partner and progress the scheme to a submission of a planning application. 	Cabinet	3 Mar 2015			No

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 14/15-44 Energy Procurement - Corporate Buildings, Street Lighting and Schools	To seek agreement to use the procurement method recommended. To appoint West Mercia Energy as the preferred provider.	Cabinet	3 Mar 2015			No
CE 14/15-47 Community Equipment Service - Provision of Larger Equipment	To authorise officers to take all necessary actions to procure two equipment framework agreements. One framework will be to enable the purchase of adult equipment. The second framework will be to enable the purchase of children's equipment.	Cabinet	3 Mar 2015			No
CE 14/15-43 Digital Customer Services	To authorise officers to take all necessary actions to implement the future 'digital by design' operating model for customer contact.	Cabinet	31 Mar 2015		Paul Bayley	No
CE 14/15-46 Determination of Local Authority Co-ordinated Scheme and Admission Arrangements	To approve the Local Authority's Co-ordinated Scheme and Admission Arrangements for 2016/17.	Cabinet	31 Mar 2015		Barbara Dale	No

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 14/15-33 Strategic Asset Management Plan	To accept the new Strategic Asset Management Plan and authorise the officers to take all necessary actions to implement it.	Cabinet	28 Apr 2015		Julian Cobley	No
CE 14/15-38 Cheshire East Housing Strategy 2016-2021	Initially to authorise officers to release a draft version of the Strategy for public consultation. Subject to the consultation response, ratify the Strategy and authorise officers to implement all initiatives and actions contained therein.	Cabinet	28 Apr 2015		Karen Carsberg	No
CE 14/15-48 Alderley Park Development Framework	To consider the outcome of the public consultation and approve the use of the Development Framework for development management purposes.	Cabinet	28 Apr 2015		Adrian Fisher, Head of Planning and Policy	No
CE 14/15-42 Cheshire East Indoor Facility and Playing Pitch Strategies	To adopt both the Indoor Facility and the Playing Pitch Strategies in support of the Council's Local Plan.	Cabinet	28 Apr 2015		Mark Wheelton	No

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